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| 🞂Fax | [Pick a date] |

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| --- | --- |
| To: | Joy Winters |
| Company Name: |  |
| Phone: |  |
| Fax: |  |
|  |  |
| From: |  |
| Company Name: |  |
| Phone: |  |
| Fax: |  |

**Comments:**

[Type comments]

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|  | Urgent |  | For Review |  | Please Comment |  | Please Reply |  | Please Recycle |